



# casa

HOTEL / RESTAURANT & BAR / EVENTS

## Conference & Banqueting Assistant Manager

**Casa Hotel** is the highest AA rated 4-star hotel in Derbyshire. An independently owned hotel which boasts 100 bedrooms, 12 meeting rooms accommodating up to 280 guests, it is home to *Cocina*, a beautiful two-rosette restaurant and relaxed lounge bar, and Barca bar, a high-end cocktail and tapas bar.

Our sister hotel is the award winning 4-star **PEAK EDGE HOTEL**, a luxury boutique hotel nestled on the edge of Derbyshire's Peak District National Park located 10 minutes' drive from Chesterfield Town Centre. The hotel has recently undergone beautiful renovations and extensions to our restaurant and banqueting rooms.

### Conference & Banqueting Assistant Manager-

We require an enthusiastic, driven and passionate individual with a strong work ethic to join our successful ambitious events team. The successful candidate will have an open and approachable manner and thrive on interacting with people. Through their experience the successful candidate will be able to demonstrate the following qualities:

- Work in a fast-paced environment
- To be able to handle guest feedback in a professional and appropriate manner
- Exceptional service standards with a keen eye for detail
- To supervise and mentor a team and delegate tasks to the team
- Strong organisation skills
- Punctual and organised

The role involves working alongside our conference and banqueting manager on a daily basis and covering the day to day needs of the business. You'll support the team and champion the service standards and strive for success. You'll be highly customer focused, and will assist with the delivery of high-quality service standards. Experience in the industry is key. As Conference and banqueting assistant manager, you will ensure the timely preparation of all weddings, meetings and events in accordance with the guest needs and function sheets.

### What does the job entail?

- Operationally running functions, liaising with our C&B Manager
- Controlling the team
- Being very customer focused, attentive to guests.
- Controlling stock movements
- Managing a team of up to 20 employees
- Have the responsible of ordering goods for your department, maintaining stock and keeping it consistent.
- The candidate must be able to strive under pressure

### What's in it for you?

- Competitive starting salary
- The opportunity to work within a company that is continuing to evolve and committed to personal and career developments
- Opportunity to work in our sister hotel
- Uniform and meals on duty
- Free on-site parking
- Employee discount

